

**CITY OF TUCSON  
DEPARTMENT OF PROCUREMENT**

**REQUEST FOR PROPOSAL NO. 090188**

**MATERIAL, REPAIR AND OPERATION SUPPLIES (MRO)**

**AMENDMENT NO. 1**

The referenced document has been modified as per the attached Amendment No. 1.

**Please sign this Amendment where designated and return the executed copy with the submission of your bid.** This amendment is hereby made part of the referenced bid as though fully set forth therein. Any questions regarding this amendment should be addressed to **Lloyd Windle II**.

LW:llh

# REQUEST FOR PROPOSAL AMENDMENT

CITY OF TUCSON  
DEPARTMENT OF PROCUREMENT  
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701  
P.O. BOX 27210, TUCSON, AZ 85726  
ISSUE DATE: JULY 21, 2009

REQUEST FOR PROPOSAL NO. 090188  
RFP AMENDMENT NO. 1  
PAGE NO. 1 OF 3  
RFP DUE DATE: AUGUST 11, 2009  
RESPONSIBLE CONTRACT OFFICER: LLOYD B. WINDLE II

A SIGNED COPY OF THIS AMENDMENT MUST BE SUBMITTED WITH YOUR SEALED PROPOSAL.  
THIS REQUEST FOR PROPOSAL IS AMENDED AS FOLLOWS:

## **MATERIAL, REPAIR AND OPERATION SUPPLIES (MRO)**

Pursuant to the Pre-Proposal Conference held on July 14, 2009, this Request for Proposal is hereby amended as follows:

1. The proposal due date has been **CHANGED** to **August 11, 2009**, at 4:00 PM Local AZ time.
2. The Word document of this solicitation including Attachment A is now available online at [www.tucsonprocurement.com](http://www.tucsonprocurement.com) for Offerors to edit and input answers.

The following questions have been submitted regarding this RFP:

3. **Question:** What specific manufacturers and products is the City of Tucson requiring for this solicitation so that we can focus on the commodities and the pricing?

**Answer:** The City of Tucson is seeking a supplier who offers a comprehensive and diverse commodity set as described in the product and service requirements section of the solicitation. The exact manufacturers and products required on an annual basis are not determinable with any certainty and will vary depending on the daily needs of the using city departments. The City encourages Offerors to be creative and innovative in offering a pricing schedule that can provide the best pricing for this contract.

4. **Question:** How will pricing be evaluated equitably since the City has not provided a sample product list for Offerors to respond to?

**Answer:** Per Item B. Price Proposal (Page 13) of the Proposal Evaluation Requirements, Offerors are to submit a core list of high usage items based on national sales to local agencies. This list will assist the City in price evaluation along with the pricing/discounts submitted for the product and service categories, sub-categories and manufacturers offered. After reviewing the initial offers, the City may elect to prepare a sample product list for supplemental price comparisons.

5. **Question:** What vendors attended the pre-proposal meeting?

**Answer :** The following vendors were present at the pre-proposal meeting.

Brown Wholesale Electric/WESCO  
Industrial Tool  
Fastenal

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PAGE NO. 2 OF 3  
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GEXPRO  
BSE  
Barnes Distribution  
Grainger  
BPI – Brown's Partsmaster  
Gopher Bearing  
Holcherness Supplies

6. **Question:** Since there isn't a price sheet to fill out, would an Excel spreadsheet be sufficient for submitting discounts?

**Answer:** Page 13 - Item B(2)(a)(b) and (c) of the Price Proposal section.  
Pricing may be submitted as an Excel spreadsheet or in a word document. Ensure pricing is based on and includes the product and service requirements categories and manufacturers, where applicable, that are identified in the Scope of Services section.

7. **Question:** Where do we indicate any exceptions to the solicitation?

**Answer:** Page 8, Instructions to Offerors, Item 10, Exceptions to Contract Provisions.  
Offerors must clearly identify exceptions and state how the exceptions meet or exceed requirements. If applicable, offer proposed substitute language for the City to consider. All exceptions will be discussed and any final changes must be agreed on between the City and the Offeror before incorporation into a final contract.

Exceptions to Attachment A, if any, must also be presented.

8. **Question:** Provide some additional explanations on how we would use this agreement in light of the 100's of contracts we already have in play.

**Answer:** The expectation is that this agreement will be the primary contract for participating public agencies. Any exceptions to this requirement shall be managed in accordance with Standard Term & Conditions #10.

9. **Question:** National IPA is a for profit organization. We have been told on numerous occasions by entities that if the cooperative is for profit, their laws will not allow them to use? What are your thoughts? How do you handle this as we promote National IPA?

**Answer:** As the Principal Procurement Agency for this solicitation, the City of Tucson issues, awards, and administers the contract. The City of Tucson is a government entity,

